



# Kanyirninpa Jukurrpa

## Position Description

### Women and Early Childhood Coordinator

<b>Position:</b>	Women and Early Childhood Coordinator, Families Program
<b>Term:</b>	Full time permanent
<b>Reporting to:</b>	General Manager Culture and Country Programs
<b>Role:</b>	<p>Support Martu families to raise their children in Martu ways, so that they are strong in their identity, have a deep sense of belonging on country and a basis for growing into their responsibilities as Martu members of society</p> <p>Planning and conducting early childhood activities on and off country</p> <p>Empowering Martu, and in particular care givers, to lead the program's delivery and development</p> <p>Supporting care givers and children to access relevant care, information and services as required</p>
<b>Location:</b>	In one of remote Martu communities of Jigalong, Parnngurr, Punmu and Kunawarritji
<b>Salary:</b>	A generous salary package including housing allowances and benefits will be negotiated – taking into account experience and suitability
<b>Level:</b>	Field Officer levels 1 - 4
<b>Enquiries:</b>	Enquiries should be directed to <a href="mailto:kristen.jeffery@kj.org.au">kristen.jeffery@kj.org.au</a>
<b>Applications:</b>	Applications should be emailed to <a href="mailto:kristen.jeffery@kj.org.au">kristen.jeffery@kj.org.au</a>

#### Overview of the Families Program

Kanyirninpa Jukurrpa (KJ) is a Martu organisation established in 2005 to look after Martu culture and help build sustainable Martu communities. Martu are the traditional owners of the Martu native title determination and Karlamilyi National Park, spanning three desert bioregions and 15 million hectares. KJ works with Martu in a manner that is Martu-focused and recognises and reinforces Martu values.

The Families Program is a program for Martu families and communities to realise their aspirations for each generation of children to learn, grow and develop into confident Martu adults, who contribute to Martu society and have agency over their collective cultural, social and economic futures. This program is part of a long-term strategy of building two-way learning at all ages from infancy, through preschool and all levels of schooling and to young adulthood.

External stakeholders and partners play a key role in supporting the program by providing advice, technical expertise and support to Martu care givers and families.

#### Objectives of the role:

- Support Martu families to raise their children in Martu ways, so that they are strong in their identity, have a deep sense of belonging on country and a basis for growing into their responsibilities as Martu members of society

- Planning and conducting trips on country and facilitating early childhood activities
- Empowering Martu, and in particular care givers, to lead the program's delivery and development
- Supporting care givers and children to access relevant care, information and services as required

### **Specific Functions:**

To effectively fulfil this role the Women and Early Childhood Coordinator will be expected to undertake the following specific duties:

- Work with Martu caregivers, children aged 0-5 and their families to deliver all aspects of the Families Program
- Organise the planning and delivery of the early childhood program with a primary focus on teaching, learning and retaining Martu culture and knowledge, and assist in transition to school
- Encourage and empower Martu caregivers with access to leadership and governance training, as well as maternal and child health education and services
- Facilitate and support activities to be delivered in community such as playgroups, or through on and off-country trips and activities
- Provide mentoring, support and up-skilling for Martu seeking employment within the program
- Maintain high standards of work and seek to develop the skills of Martu caregivers
- Develop strong professional relationships with Martu individuals, communities and external stakeholders with a community development focus
- Support KJ's vision and culture, and collaborate with other programs as required
- Other duties as directed

### **Qualifications and Experience**

#### **Essential**

- Demonstrated experience or ability to work with Martu caregivers and young children
- Experience in developing programs in the community sector
- Commitment to working with a community development focus in a cross-cultural environment
- Willingness to understand and work with Martu culture, aspirations, and values
- Good oral and written communication skills with the ability to work effectively with a diverse range of staff and stakeholders
- Good organisational skills including the ability to keep records and provide reports to meet funding requirements
- Comfortable with living and working remotely in community and camping on-country
- Competent in the use of Microsoft Office products
- Satisfactory National Police Check (to be finalised prior to probationary period)
- Current WA Working with Children Card (to be finalised prior to probationary period)
- Current WA manual C class driver's licence (or equivalent in other Australian jurisdictions)

#### **Desirable**

- Qualifications or demonstrated experience working in early childhood (particularly with Aboriginal people), community development or services sector
- Experience in working with Martu or other Aboriginal people from the arid zones
- Four-wheel drive experience or a willingness to develop those skills